

EFFECTIVE

September 1, 2021.

Subject(s)

1. FOM 901-7, Service Types and Living Arrangements
2. FOM 902, Funding Determinations and Title IV-E Eligibility
3. FOM 912, Residential Services: Caseworker Responsibilities
4. FOM 912-1, Residential Services: Residential Provider Requirements

1) FOM 901-7, Service Types and Living Arrangements

Outdated living arrangements removed from the qualified residential treatment programs (QRTP) service type.

Reason: To align with MiSACWIS.

2) FOM 902, Funding Determinations and Title IV-E Eligibility

Clarifications regarding the QRTP requirements were made.

Reason: Clarifications for ease of use.

3) FOM 912, Residential Services: Caseworker Responsibilities

Independent Assessor

The independent assessment must be completed by a trained professional who is not employed by MDHHS or not affiliated with any placement setting in which children are placed by the State.

Reason: Clarifications regarding QRTP requirements.

Independent Assessment

If the independent assessment recommends a child be placed in the community and the child is receiving residential services, the

caseworker has 30 calendar days from the assessment date to move the child to a community-based setting.

Reason: Clarification regarding QRTP requirements.

Temporary Breaks

If a child is absent from a residential placement for 14 calendar days or less the child may return to the same placement without a new referral to RPU or a new independent assessment.

Reason: CSA recommendation.

Independent Assessment Exception

When it is in the child's best interest to move to a new program with the same service description within a residential agency, a new independent assessment is not needed.

Reason: CSA recommendation.

Court Reviews

At each dispositional and permanency planning hearing, the caseworker must provide documentation that participation in residential services is in the child's best interest. The caseworker must document that the placement has been approved by the court, both initially and for continued placement.

Reason: Clarification regarding QRTP requirements.

Caseworkers must send the independent assessment along with the MDHHS-5964, Court Cover Letter to the court within 5 business days when the independent assessment recommends community placement.

Reason: Clarification regarding QRTP requirements.

**4) FOM 912-1,
Residential
Services:
Residential
Provider
Requirements**

Service Plans

The residential service provider must complete the Children's Foster Care Residential Updated Service Plan within 60 days following the ISP and every subsequent 90 days.

Reason: Correction to USP frequency.

Aftercare Report

The residential service provider must complete the MDHHS-5931, Residential Aftercare Report at 30, 90, and 180 days after discharge from a residential program.

Reason: Addition of the aftercare report form number.

Out of State Aftercare Services

Aftercare services are not required for children who are out of state.

Reason: Recommendation from the Aftercare Workgroup.

Referral and Acceptance

A new referral to the Regional Placement Unit (RPU) is not needed when a child moves programs within a residential agency.

Reason: CSA recommendation.

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Changed Items ...

[FOM 901-7](#)

[FOM 902](#)

[FOM 912](#)

[FOM 912-1](#)